

Parish of Bayford

12 Church Road, Little Berkhamsted, SG13 8LY

Notice of Annual Meeting of Parish Council*

Dear Councillor,

I hereby give you notice that the Annual meeting of the PARISH COUNCIL of the above named parish will be held at Bayford Village Hall on Monday 30th **day of April** at 8 o'clock in the evening.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated this 25th day of April.

Michael Wainwright
Chairman.

Business to be Transacted.

- 1. Apologies.**
- 2. Nominations and Election of Chairman**
- 3. Chairman's Report**
- 4. Minutes of the previous meeting.**
Matters Arising
- 5. Finance – current balances, payments, Audit**
- 6. Planning Applications and decisions.**
- 7. Clerk's Notices**
- 8. Any Other Business:-**
Diocese land at Well Row (ex playground)

Date and time of next meeting.

* This notice must be left at or sent by post to the usual place of residence of every member of the Council three clear days at least before the meeting.